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DIARY NOTES

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31 January 1964

1. At the Executive Committee Meeting this morning:

a. I briefed the group on the Civil Service Commission's summer employee program which, for agencies under the Civil Service Act, prohibits the hiring of any son or daughter of an employee of that agency or the son or daughter of a civilian member of its uniformed service. General Carter said that he would like to go deeper into this.

b. General Carter reported that at his meeting with the President's Foreign Intelligence Advisory Board yesterday they seemed very interested in pursuing the question of standard security clearance procedures for all personnel in the Intelligence Community. There was again some talk about separating the Director of Central Intelligence from the CIA. There was also some consideration of a joint Congressional committee to look after CIA.

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c. Mr. McCone is due back sometime Saturday, 1 February, and plans to see the Secretary of Defense and the Secretary of State on Sunday.

2. Jim Garrison telephoned to advise me that he was about to sign off on a cable which would approve the elimination of the [REDACTED] I said that I concurred.

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3. I also told Jim Garrison that I would like to see [REDACTED] sometime on Monday, 3 February. (They will return from [REDACTED] sometime tomorrow.)

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4. I discussed several items with Bob Fuchs.

a. I talked with Bob about the vouchers which the Office of Training submitted in connection with receptions for Messrs. Dulles and Acheson during the Midcareer Course. We agreed that I should sign the vouchers which have been submitted to date but that we should devise a new procedure for handling such cases in the future. I have so instructed Matt Baird and asked him to have someone get in touch with [REDACTED] to work this out.

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b. We had a rather lengthy discussion about Bob's relations with John Clarke's office. This grows out of the fact that John wishes to have a number of positions in his office, formerly carrying an "SF" career service designation, changed to "E." Inasmuch as SF people are now filling these positions, if they should be turned back to the Office of Finance, they would have a surplus personnel problem. I told Bob that, as I understood the concept under which the Office of BPAM would operate, I agreed in principle that some of their jobs should not be Finance positions. What we need to do first is to sit down with [REDACTED] to see what he has come up with on this score and then get together with John Clarke and come to some understanding about which of these positions he expects us to fill and which he expects to have filled from other sources. In any case, it will require flexibility on our part.

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5. I considered again with [REDACTED] the possibility of moving some Support component from the Headquarters building in order to make room for DD/S&T and have decided that the Office of Finance can move with the least inconvenience to the Support organization and to the Agency. H

6. John Clarke called regarding several items.

a. He said that there seemed to be some confusion about the over-time directive recently issued. He wanted to make sure that we understood that the 25 percent figure was a reduction at the rate of 25 percent. In other words, he does not expect that a 25 percent reduction for Fiscal Year 1964 can be effected at this late date. He does expect, however, that the overtime rate can be reduced by 25 percent. He also wanted to make clear that this was a target and not a rigid requirement.

b. In discussing the overtime regulation I told John that a recent court ruling had raised serious questions about our whole overtime policy and that we might have to start paying overtime to employees regardless of their grade.

c. John also said that he had reviewed our brief presentation on the Printing Services Division building and suggested that I arrange with

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[REDACTED] to get it on the Director's agenda the next time he sees Mr. Cannon and Senator Russell.

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7. Matt Baird, [REDACTED] briefed me on a proposed new management course to be presented by [REDACTED]. They believed that this would be a good substitute for our [REDACTED] courses. I approved of going ahead with this with the understanding that we would shoot for attendance by grade GS-15's and supergrades at the five-day course this spring.

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8. [REDACTED] was in to talk to me about the question of [REDACTED] delivering insurance letters to JOT's. I told Bob that I could understand the reluctance of the Office of Security to have Larry's letter distributed to the JOT's. However, I do feel strongly that it would be wise to have our JOT's receive a good briefing on insurance other than the one we are able to give them "in house." Further, I said that I had no hesitancy in giving [REDACTED] a slight break since he was separated from the Agency through our [REDACTED] exercise. I asked Bob to explore further with the Office of Security the possibility of having [REDACTED] come out and give a talk, preferably after regular duty hours, to the JOT's.

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9. In anticipation that General Carter may ask me under what conditions we would be willing to do business with [REDACTED], I asked Jim Garrison the same question. After consultation with his people he said that he felt the company should have sufficient cash on hand to run them for a minimum of sixty days which would require about \$25,000. Since we now owe them about \$5,000 on the whole settlement, this would mean they would have to pump in about \$20,000 cash. In addition, since this would have to be a cost-plus-fixed fee contract, in order to ensure proper management we would probably write into the contract that the contracting officer would have to approve all expenditures over \$300. The company would have to set up a bookkeeping system and personnel to maintain it which are satisfactory to us.

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